

**San Rafael City Schools**  
310 Nova Albion Way  
San Rafael, CA 94903

**ADDENDUM NO. 4**

TO

**REQUEST FOR PROPOSALS FOR MOVING SERVICES  
FOR SAN RAFAEL HIGH SCHOOL, MADRONE HIGH SCHOOL, VENETIA VALLEY SCHOOL, TERRA LINDA  
HIGH SCHOOL AND THE MCPHAIL SCHOOL  
RFP #20-06**

Addendum Date: October 7, 2020

THIS ADDENDUM PROVIDES FOR:

CLARIFICATIONS AND RESPONSES TO QUESTIONS FROM PROPOSERS RECEIVED.

The San Rafael City Schools has received the following questions. Responses are provided below.

1. Please add one more day to San Rafael High to relocate pots, pans and cooking utensils from the cafeteria and (1) storage container to the new building.
2. We will need to move the Bulldog mural from the Cafeteria to the new building. Please bring an extension ladder to reach it.
3. **Venetia Valley Schedule:**
  - a. November 9<sup>th</sup>: Deliver Packing Supplies, opentops, machine carts....
  - b. December 1<sup>st</sup>: Move furniture from the Gym to the new building and move some desks and chairs from McPhails to the new building
  - c. December 9<sup>th</sup> @ 2:30pm: Relocate 80% of boxes from the portables to the new building
  - d. December 18<sup>th</sup> @ 7am: Complete Relocation of boxes and furniture
  - e. December 19<sup>th</sup>: Complete Relocation and decommission portables
4. **Terra Linda Schedule**
  - a. November 11<sup>th</sup> @ 3pm – Deliver packing supplies
  - b. December 7<sup>th</sup> – Relocate office spaces and storage containers
  - c. December 8<sup>th</sup> – Continue Relocation
  - d. December 10<sup>th</sup> and December 11<sup>th</sup> – Relocate Library
5. **San Rafael Schedule**
  - a. November 10<sup>th</sup> @ 4pm: Delivery Packing Supplies after Madrone
  - b. December 14<sup>th</sup> @ 8AM: Relocation of furniture and technology
  - c. December 15<sup>th</sup> @ 8AM: Relocate boxes
  - d. December 16<sup>th</sup> @ 8AM: Continue Relocation, Fine Tune
  - e. December 17<sup>th</sup> @ 8AM: Relocation of Kitchen Equipment from Café space and storage container

**6. Madrone Schedule**

- a. November 10<sup>th</sup> @ 2:30PM: Deliver Packing Supplies
- b. December 16<sup>th</sup>@ 8AM: Relocate furniture, technology and boxes

**[ End of Addendum ]**